



Talent Management

START NOW!

Once all your Team Members are connected to INES...

1 REACH YOUR HOTEL OR ORGANIZATION PAGE

EXPAND "MY ADMIN ACTIONS" >>
SELECT YOUR HOTEL UNDER
"MY HOTEL(S)/ORGANIZATION(S)"

IBIS MUMBAI THANE
MUMBAI, IN

My hotel is under roll-out, INES hub Administrator have access to my hotel lines environment.

Management of Services

GENERAL MANAGER:
Emile ASPAC

INES ADMINISTRATOR
Manage

EXECUTIVE
Manage

SCOPE MANAGEMENT
Manage

My Team Performance Evaluation
My Actions as T&C
My Reporting
My Admin Actions
My Employees' Positions
My Hotel(s)/Organization(s)
Accor Global
Fairmont Tremblant
Ibis budget Amsterdam Airport
IBIS MUMBAI THANE
Mercurio Roma Piazza Bologna
OneStream Hotel - NICA
T&C Back Office

2 ADD THE ORGANIZATION'S EXECUTIVES

PERSON WITH CONFIDENTIALITY
REQUIREMENTS, SUCH AS EXECUTIVE
COMMITTEE MEMBER

3 CLICK ON 'MANAGE SERVICES' IN TALENT MANAGEMENT FOR PROFESSIONAL LEADERS & ABOVE

Talent Management

The Talent Management service will help you effectively and proactively evaluate, develop and retain talent. It includes Performance Management: to continuously track performance, receive peer-to-peer feedback and support dynamic development of talent. It also includes Talent Review: to support the retention of top talent and foster internal mobility.

Talent Management for Professional Leaders & Above SUBSCRIBED

The full Talent Management service for Professional Leaders and above (HODs and above) will help you effectively and proactively evaluate, develop and retain top talent. It includes Performance Management: to continuously track performance through feedback and regular check points and manage development plan. It also includes Talent Review: to support the retention of top talent and foster internal mobility.

Manage Services

Feedback for Development SUBSCRIBED

Aligning with our Heartist® culture, the Feedback for Development service enables employees to receive and give peer-to-peer feedback on their skills and competencies, to enhance self awareness, and identify relevant learning and development activities.

Manage Services

What is a 'Talent Management Specialist'?

User who is able to manage both Performance Management administration (add new goals in template library, create new Performance Document...) & Talent Review administration (create Talent Review meetings and add participants, create and manage Succession Plans and Talent Pools).

What if I need to assign myself as a Talent Management Specialist?

You have to ask the INES Admin to select you as a Talent Management Specialist.

If you have any issue...

Please contact INES Support: ines-helpdesk.freshdesk.com





HOTELS

4 SELECT THE TALENT MANAGEMENT SPECIALIST(S)

Talent Management for Professional Leaders & Above

SUBSCRIBED

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Specific Roles

Talent Management Specialist

Employee in the Talent & Culture team who will manage and administer tasks on performance documents, talent review and succession plans.

Search bar: Type a name

Tags: Hugh GRANT, Louis INDIA DEUX, Marie INDIA DEUX, Tom INDIA DEUX

4

Management of Services

GENERAL MANAGER: Emile ASPAC

EXECUTIVE: Manage

INES ADMINISTRATOR: Manage

SCOPE MANAGEMENT: Manage

EXPAND "SCOPE MANAGEMENT" UNDER "MANAGEMENT OF SERVICES"

T&C Scope Global: Access T&C data for everyone into your business unit and below.

T&C Scope Executive Below: Access T&C data for employees (excluding any Executive) in your business unit and everyone sitting below your business unit.

T&C Scope Non Executive: Access T&C data for employee into your business unit and below excluding any Executive.

5

5 INDICATE THE SCOPE OF THE TALENT MANAGEMENT SPECIALIST(S)

Which scope should I apply to the Talent Management Specialist(s)?

DOES YOUR HOTEL INCLUDE EXECUTIVES?

NO

YES

SHOULD THE TALENT MANAGEMENT SPECIALIST SEE THEM?

YES

NO

T&C Scope Global:

T&C Scope Executive Below:

T&C Scope Non Executive:

Access T&C data for everyone into your business unit and below.

Access T&C data for everyone below your business unit and only Executives sitting below your business unit.

Access T&C data for employee into your business unit and below excluding any Executive.

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